

**PURCHASING AUTHORITY PURCHASE ORDER**

STD. 65 (Rev. 04/2020)

SHIP TO		DATE June 3, 2020		AMENDMENT NO.		PURCHASE ORDER NUMBER M14605-T22350	
TO		BILL TO Department of General Services 707 3rd Street, MS 201 West Sacramento, CA 95605		AGENCY BILLING CODE 030100		PURCHASING AUTHORITY NO.	
				LEVERAGED PROCUREMENT AGREEMENT NUMBER			
				INFORMATION TECHNOLOGY PROJECT IDENTIFICATION NUMBER			
TO SUPPLIER ADDRESS		ADVOQUE 1040 Richard Ave Santa Clara, CA 95050		<b>AGENCY OR BUYER INFORMATION</b> AGENCY TRACKING/REQUISITION NUMBER (Optional) AGENCY NAME Department of General Services CONTACT NAME Marc Anderson CONTACT E-MAIL ADDRESS Marc.anderson@dgs.ca.gov CONTACT PHONE NUMBER (916) 375-5955 CONTACT FAX NUMBER			
SUPPLIER CONTACT NAME Jason Azevedo		SUPPLIER PHONE NUMBER (408) 560-2990		SUPPLIER FAX NUMBER		SUPPLIER E-MAIL ADDRESS jason@advoque.com	

PAYMENT TERMS Wire	CERTIFICATION NUMBER	<input type="checkbox"/> Certified Small Business	<input type="checkbox"/> Certified Microbusiness	EXPIRATION DATE	<input type="checkbox"/> Certified DVBE	EXPIRATION DATE
<b>SHIPPING INSTRUCTIONS</b>	REQUIRED DELIVERY DATE See attached	<input type="checkbox"/> F.O.B. Destination FRT. PPD	<input type="checkbox"/> F.O.B. Destination FRT. PPD/ADD. Freight not to exceed cost stated on P.O.	<input checked="" type="checkbox"/> F.O.B. Origin	CITY OF ORIGIN	STATE ZIP CODE

**TERMS AND CONDITIONS**

- A-1 ☒ General Provisions are incorporated herein by reference to:
- ☒ Form GSPD - 401 Non-IT Commodities Revision Date: Jun 8, 2010 OR ☐ Form GSPD - 401 IT Revision Date: \_\_\_\_\_
- ☐ Attached OR ☒ Published at: www.dgs.ca.gov/pd
- A-2 ☐ This order is issued under a Department of General Services (DGS) Leveraged Procurement Agreement (LPA). Terms and Conditions set forth in that agreement (LPA number referenced in the block titled Leveraged Procurement Agreement No.) are incorporated herein by reference as if set forth in full text.
- B ☐ Agency Special Provisions are attached and titled: \_\_\_\_\_
- C ☒ Any other attachments, such as specifications, Statement of Work, or Information Technology Model Language Modules, are identified in the product or services description area or on continuation pages.

TAXABLE SUBTOTAL	
TAX RATE	
SALES TAX	
INSTALLATION	
SHIPPING FREIGHT	
OTHER NON-TAXABLE	\$90,306,000.00
GRAND TOTAL	\$90,306,000.00

**PROCUREMENT METHODS**

<input type="checkbox"/> COMPETITIVE: Solicitation Number (if applicable) _____		<input type="checkbox"/> LEVERAGED		<input type="checkbox"/> DVBE / SMALL BUSINESS [GC 14838.5(a)]		<input type="checkbox"/> NON-COMPETITIVELY BID		<input checked="" type="checkbox"/> EXEMPT	
PROGRAM / CATEGORY (Code / Title) Program 99		FUND TITLE Service Revolving Fund		VERIFIED NO STATE SURPLUS AVAILABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		PAID BY CAL-CARD <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
ITEM 7760-001-0666		CHAPTER 23	STATUTE 2019	FISCAL YEAR 19/20	OBJECT OF EXPENDITURE (Code and Title) 5340290 Health and Medical		<input checked="" type="checkbox"/> Original Equipment <input type="checkbox"/> Operating Expense		

**CERTIFICATION AND APPROVAL OF EXECUTIVE OFFICER**

I HEREBY CERTIFY, on personal knowledge, that this order for purchasing the items specified below is issued in accordance with the procedure prescribed by law governing the purchase of such items for the State of California; and that all such legal requirements have been fully complied with.

UNENCUMBERED REMAINDER AFTER POSTING THIS ORDER TO ALLOTMENT EXPENDITURE LEDGER

ADJUSTMENT INCREASING ENCUMBRANCES

ADJUSTMENT DECREASING ENCUMBRANCES

AUTHORIZING NAME Carol Bangs	AUTHORIZING TITLE Manager
AUTHORIZING SIGNATURE Carol Bangs	

Digitally signed by Carol Bangs  
Date: 2020.06.03 17:54:44 -07'00'

CERTIFIED CORRECT SIGNATURE

	ITEM NUMBER	QUANTITY	UNIT	UNSPSC	RECYCLED PRODUCT	PRODUCT OR SERVICE DESCRIPTION	CATEGORY	UNIT PRICE	EXTENSION TOTAL
<input checked="" type="checkbox"/>	1	40,136,000	EA		No	N95 Respirator Mask (Foldable style)	NonTaxable	\$2.25	\$90,306,000.00
<input checked="" type="checkbox"/>						Non-taxable per EO N-46-20	NonTaxable		
<input checked="" type="checkbox"/>						Delivery beginning 6/8/2020			
<input checked="" type="checkbox"/>						Delivery complete 7/31/2020			
<input checked="" type="checkbox"/>						*FEMA Special Provisions attached			

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	ITEM NUMBER	QUANTITY	UNIT	UNSPSC	RECYCLED PRODUCT	PRODUCT OR SERVICE DESCRIPTION	CATEGORY	UNIT PRICE	EXTENSION TOTAL
<div>+ -</div>						Contractor to use the State UPS			
<div>+ -</div>						account customer [REDACTED]			

## **FEMA PROVISIONS**

### **1. EQUAL EMPLOYMENT OPPORTUNITY**

During the performance of this contract, the contractor agrees as follows:

- A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

- B. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- C. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- D. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.



- E. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- F. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- G. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- H. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the



compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon

## **2. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**

Compliance with the Contract Work Hours and Safety Standards Act.

- A. **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
- B. **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.
- C. **Withholding for unpaid wages and liquidated damages.** The State of California shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed

by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

- D. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

### **3. CLEAN AIR ACT**

- A. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. Section 7401 et seq.
- B. The contractor agrees to report each violation to the California Air Resources Board and understands and agrees that the California Air Resources Board will, in turn, report each violation as required to assure notification to the Department of Resources Recycling and Recovery, the California Governor's Office of Emergency Services, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
- C. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

### **4. THE FEDERAL WATER POLLUTION CONTROL ACT**

- A. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. Sections 1251 et seq.
- B. The contractor agrees to report each violation to the State Water Resources Control Board and understands and agrees that the State Water Resources Control Board will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.



- C. The contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by FEMA.

## **5. DEBARMENT AND SUSPENSION CLAUSE**

- A. This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- B. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- C. This certification is a material representation of fact relied upon by the State of California. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the State of California, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- D. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

## **6. BYRD ANTI-LOBBYING CLAUSE**

Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352 (as amended). Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

### **APPENDIX A, 44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING**

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

- A. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- A. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- B. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 et seq., apply to this certification and disclosure, if any.

  
\_\_\_\_\_  
Signature of Contractor's Authorized Official

  
\_\_\_\_\_  
Name and Title of Contractor's Authorized Official

Date: **June 3, 2020**



## **7. PROCUREMENT OF RECOVERED MATERIALS**

- A. In the performance of this contract the Contractor shall make maximum use of products containing recovered materials that are EPA- designated items unless the product cannot be acquired-
  - i. Competitively within a timeframe providing for compliance with the contract performance schedule;
  - ii. Meeting contract performance requirements; or
  - iii. At a reasonable price.
- B. Information about this requirement is available at EPA's Comprehensive Procurement Guidelines web site, <http://www.epa.gov/cpg/>. The list of EPA-designate items is available at <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
- C. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

## **8. ACCESS TO RECORDS**

The following access to records requirements apply to this contract:

- A. The Contractor agrees to provide the State of California, the FEMA Administrator, the Controller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- B. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- C. The contractor agrees to provide the FEMA Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the contract.
- D. In compliance with the Disaster Recovery Act of 2018, the State of California and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

## **9. DHS SEAL, LOGO, AND FLAGS**

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

#### **10. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS**

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract only. The contractor will comply with all federal law, regulations, executive orders, FEMA policies, procedures, and directives.

#### **11. NO OBLIGATION BY FEDERAL GOVERNMENT**

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

#### **12. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS**

The contractor acknowledges the 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's action pertaining to this contract.



## OFFER LETTER / STATE OF CALIFORNIA



TO: The State of California  
FROM: Jason Azevedo, CEO of Advoque

Re: Advoque SafeGuard N95 Particulate Filtering Respirator

June 2, 2020

Advoque is pleased to offer the great state of California a proposal for a purchase order for its NIOSH-certified N95 Particulate Filtering Respirators.

It is understood that:

- ✦ The state of California ("California") will contract directly with Advoque by issuing a purchase order.
- ✦ The purchase order will be for up to 40,136,000 of Advoque-manufactured NIOSH approved foldable respirators, at a per unit price of \$2.25, manufactured by Advoque SafeGuard through July 31, 2020.
- ✦ The respirators will be N95 certified NIOSH-approved respirators of the foldable style shown in Exhibit B.
- ✦ Packout information: 50/box; 12box/cs; 48cs/pallet (28,800/pallet)
- ✦ Shipping will be FOB from the [REDACTED]
- ✦ Payment terms: 100% payment on weekly pick-up.
- ✦ The estimated weekly production schedule is attached in Exhibit A. These are best estimates and can vary each week due to a variety of factors.
- ✦ The purchase order is allowed to be reassigned to Advoque Safeguard, LLC, a spinoff entity being created to handle all PPE-related manufacturing within the Advoque factory.

Sincerely,

Jason Azevedo

Chief Executive Officer—Founder  
jason@advoque.com



### Exhibit A: Production schedule for California

The following chart shows the estimated weekly production schedule for the foldable-style respirators, in millions of units.

Month	Week	Lines	Folds	Total
June	1			
	2	1	0.136mm	0.136mm
	3	4	3.2mm	3.2mm
	4	7	5.4mm	5.4mm
July	1	9	6.2mm	6.2mm
	2	9	6.3mm	6.3mm
	3	9	6.3mm	6.3mm
	4	9	6.3mm	6.3mm
	5	9	6.3mm	6.3mm

### Exhibit B: Product Data Sheet



# N95 PARTICULATE FILTERING RESPIRATOR



## DETAILS

Ultra lightweight material delivering excellent fit and breathing comfort

Filtering Facepiece Respirator approved for public health emergency protection

Ideal for pandemic preparedness

Vertical flat-fold design for easy storage

Two strap design and comfortable nose clip

NIOSH Approved

## ORDERING

For ordering information or questions, please email us at: info@advoque-safeguard.com

## SPECIFICATIONS

RUBBER LATEX COMPONENTS	No
NUMBER PER BOX	50
PACKAGING	Bulk Case
PRODUCT COLOR	White
PRODUCT TYPE	Dust and other Particles
RECOMMENDED INDUSTRY	Commercial Buildings, Construction, Food Safety, Manufacturing, Oil and Gas, Transportation
RESPIRATOR STYLE	Folding Cup
SIZE	Standard
STANDARDS/APPROVALS	N95 NIOSH Approved / TC-84A-PH02

The Advoque SafeGuard N95 Particulate Filtering Respirator is designed to help provide reliable respiratory protection of at least 95 percent filtration efficiency against certain non-oil based particles such as those from grinding, sanding, sweeping, sawing, bagging, or other dusty operations. This respirator can also help reduce inhalation exposures to certain airborne biological particles (examples: mold, Bacillus anthracis, Mycobacterium tuberculosis), but cannot eliminate the risk of contracting infection, illness, or disease. This respirator is compatible with a variety of protective eye-wear and hearing protection.

**WARNING:** These face masks help reduce exposures to certain airborne contaminants. Before use, the wearer must read and understand the User Instructions provided as a part of the product packaging. In the U.S., a written respiratory protection program must be implemented meeting all the requirements of OSHA 1910.134 including training, fit testing, and medical evaluation. Misuse may result in sickness or death. For proper use, see package instructions.



P/N ADV001 | TC-84A-PH02 | NIOSH N95

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Filtering Facepiece Respirator for Public Health Emergency Protection.  
This respirator is approved only in the following configuration:

TC-	Protection <sup>1</sup>	Respirator	Cautions and Limitations <sup>2</sup>
		ADV001	
84A-PH02	N95	X	A, B, C, J, L, M, N, O, P, PH

Read and understand UI prior to use.  
User must adhere to all C&L in the UI.

